

令和5年(2023年)12月大学院生命理工学研究科博士後期課程修了関係事務日程

Graduate School of Bioscience and Biotechnology
2023 Schedule for Completing the Doctoral Degree Program

| 期日・期限 Dates/Due Date | 手続事項・提出書類 Procedures/Documents to Submit | 手続順序・審議機関等 Procedures/Deliberative Body |
|---|--|--|
| 令和5年(2023) ～ 9.1 (金)まで Fri | ○ 学位論文審査申請 Submission of academic degree applications [学位申請書…………… 1通 Academic Degree Application Form 1 copy 論文概要(和文300字又は英文120語程度)…………… 1通 Dissertation abstract 1 copy] | 学生→指導教員→専攻長→教務課 Applicant → Academic supervisor → Chair → Student Division (注1) Note 1 |
| 9.7 (木) Thu | ○ 論文等提出 Submission of dissertations [論文…………… 1通 Original Dissertation 1 copy 論文要旨(和文2000字程度及び英文300語程度,又は英文800語程度)…………… 1通 Dissertation Summary 1 copy] | 学生→指導教員 Applicant → Academic supervisor |
| 9.7 (木)～ Thu | ○ 学位申請受付通知 Notifications of acceptance of academic degree application | 教務課→専攻長 Student Division → Chair |
| ～ 9.20 (水)まで Wed | ○ 論文発表会開催日程 専攻HP掲載 (注2) Note 2 Publication of the dates of dissertation presentations on the Department's website | 【各専攻】 [Each Department] |
| ～ 9.20 (水)まで Wed | ○ 論文審査の申請の受理及び論文審査員の決定 Acceptance of Academic Degree Applications and Appointment of Dissertation Committee Members | 【各専攻教員会議】 Department meeting |
| ～ 9.20 (水)まで Wed | ○ 論文審査員の報告 Submission of List of Dissertation Committee Members [論文審査員名簿…………… 1通 List of Dissertation Committee Members 1 copy] | 指導教員→専攻長→教務課 Academic supervisor → Chair → Student Division |
| 専攻教員会議 審査員決定後～ ～ 11.16 (木)まで Thu | ○ 論文発表会開催 Dissertation presentations ○ 論文審査及び最終試験実施 Dissertation review and final examinations | 【各専攻】 [Each Department] |
| 10.11 (水) Wed | ○ 論文審査の申請の受理及び論文審査員の決定(報告) Acceptance of Academic Degree Applications and Appointment of Dissertation Committee Members | 【専攻長会議】 [Chair Meeting] |
| 10.18 (水) Wed | ○ 論文審査の申請の受理及び論文審査員の決定(報告) Acceptance of Academic Degree Applications and Appointment of Dissertation Committee Members | 【教授会】 [Faculty Council] |
| ～ 11.16 (木)まで Thu | ○ 論文審査,最終試験の結果の判定及び学位授与の可否の審議 Discussion of the applicants' dissertation review, final examination, and conferment of academic degree | 【各専攻教員会議】 Department meeting |
| ～ 11.16 (木)まで Thu | ○ 審査結果等の報告 Submission of reports on the results of the discussion [論文発表会終了確認書…………… 1通 Confirmation of Completion of Dissertation Presentation 1 copy 論文審査及び最終試験の結果報告…………… 1通 Report on the result of the dissertation review and final examination 1 copy 審査投票結果及び出席者名簿…………… 1通 Result of the vote and a list of attendees 1 copy * 論文審査の要旨及び審査員(2000字程度)…………… 1通 Summary of the dissertation review and the list of Dissertation Review Committee members* 1 copy 最終試験の結果の要旨及び審査員…………… 1通 Summary of the result of the final examination and the list of Dissertation Review Committee members 1 copy *論文審査の要旨及び審査員については,別途電子データでも提出のこと *Please submit a PDF as well. [博士学位論文の公表承認申請書…………… 1通 Application for Approval of Doctoral Dissertation Publication 1 copy] | 審査員主査→専攻長→教務課 Chief examiner → Chair → Student Division |
| ～ 11.24 (金)まで Fri | ○ 論文等提出 Submission of dissertations [* 論文(PDFファイル)…………… 1通 Dissertation* (PDF) 1 copy * 論文要旨(和文2000字程度及び英文300語程度,又は英文800語程度) PDFファイル…………… 各1通 Dissertation summary* PDF and 1 printed copy * 論文要約(PDFファイル,様式自由)…………… 1通 ※やむを得ない事由により論文全文をインターネットで公表できない場合のみ Dissertation outline* (PDF, free format) 1 copy Note: The dissertation outline is only necessary when the entire dissertation cannot be published online due to unavoidable circumstances. 論文目録…………… 1通 Dissertation contents 1 copy 履歴書…………… 1通 Resume 1 copy *電子データについては東工大リサーチリポジトリ(T2R2)で登録すること *Applicants must upload their dissertation and summary in person to the Tokyo Tech Research Repository (T2R2) | 学生→審査員主査→専攻長→教務課 Applicant → Chief examiner → Chair → Student Division 学生→教務課 Applicant → Student Division (注3) Note 3 |
| 12.6 (水) Wed | ○ 課程修了の認定及び学位授与の可否の決定 Approval of academic degree conferment | 【専攻長会議】 [Chair Meeting] |
| 12.13 (水) Wed | ○ 課程修了の認定及び学位授与の可否の決定 Approval of academic degree conferment | 【教授会】 [Faculty Council] |
| 12.31 (日) Sun | ○ 学位授与 Academic degree conferment | |
| 令和6年(2024) 1.(未定) To be announced | ○ 学位記授与式 Conferment ceremony | |

注 1 論文概要(和文300字又は英文120語程度)に記入する指導教員名には,必ず職名(教授,准教授等)も記入してください。
Please indicate the title (professor, associate professor, etc.) of the academic supervisor in the dissertation abstract.

2 論文発表会を開催する際には,開催日の1週間前までに各専攻のHPに掲載してください。
Please publish the dates of the dissertation presentations on each graduate major's website at least one week before the presentations.

3 提出書類は必ず指導教員の確認を受けてください。
提出方法の詳細は期日の3週間前を目処に修了予定者にメールで直接ご連絡差し上げます。
All documents must be confirmed by academic supervisor. updates.
Details on how to submit the documents will be notified to students directly by e-mail approximately three weeks prior to the due date.